

Michael (Mac) Richards

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SUMMARY

- Motivated to create a positive impact through domestic and international diplomacy and mediation.
- Calm and focused in stressful situations and offers multiple perspectives to solve problems.
- Detailed oriented and driven to overcome challenges.
- Strong research, writing, and presentation skills.
- Google Docs & Microsoft Office (expert), IT Systems & Networking (intermediate).

EDUCATION

University of Washington

Bachelor of Arts – Political Science

Minor: Law, Societies, and Justice

- Overall GPA, 3.61/4.0.
- Course Highlights – *Comparative Law; Constitutional Law; International Human Rights Law; International Humanitarian Law; International Relations*

March 2023

Seattle, WA

Whatcom Community College

Running Start

- Overall GPA, 3.77/4.0
- Course Highlights – *Accounting; Business Law; Computer Programming*

June 2020

Bellingham, WA

RESEARCH PROJECTS

“To Modernize the Definition of a War Crime to Align it with Modern Standards of Human Rights and American Decency.”

(Final paper for *United States Congress* course, Winter 2023)

- Researched American humanitarian law and conducted comparative review with international humanitarian law.
- Compiled findings and wrote 9-page bill.

“Weapons of War used to Flatten Civilian Metropolitan Areas: Analysis of the Russian Attacks Against Ukrainian Civilian Centers”

(Final paper for *International Human Rights Law and Politics* course, Fall 2022)

- Researched applications, exceptions, and jurisprudence of international humanitarian law.
- Analyzed official and third-party reports.
- Applied international humanitarian law and wrote 11-page paper.

“The International Criminal Court’s Role in Preventing War Crimes”

(Final paper for *Comparative Law and Courts* course, Spring 2022)

- Combed through international court proceedings and non-governmental organization reports.
- Used third-party analysis and court records to determine court effectiveness and wrote 9-page paper.

“Social Causes Turning into Uncontrollable Chaos: A Sociological Examination of the Crime Surrounding the Seattle Riots of 2020”

(Final paper for *Criminology* course, Fall 2021)

- Analyzed news reports and eyewitness testimony to collect data and background information.
- Applied social disorganization theory and legal cynicism to the riots and wrote 10-page paper.

WORK EXPERIENCE

Legal Assistant**October 2023 – Present**

Judgment Department, Suttell & Hammer

40 Hours per Week

- Prepared and filed legal documents with various courts and clients.
- Updated internal calendars to match court dockets.
- Filtered communications from courts and forwarded them to the appropriate representative.

Learning Spaces IT Student Assistant**October 2021 – March 2023**

Foster School of Business, University of Washington

15 Hours per Week

- Responded to 8 queries a day on phone, via email, or through IT ticketing system.
- Set up and maintained video matrix servers and other IT infrastructure.
- Worked with faculty and staff to resolve network issues.

EXTRACURRICULAR EXPERIENCE

National Key Volunteer**January 2019 – Present**

Order of the Arrow, Boy Scouts of America

5 Hours per Week

- Updated operations methods, oversaw accounting procedures, and tracked information.
- Delegated daily tasks to over 6 volunteers to provide development opportunities.
- Oversaw high-profile projects by planning, designing, and scheduling phases.
- Supervised site investigations reported issues and escalated those that required further assistance.

Social Committee Member**April 2022 – March 2023**

Phi Alpha Delta, University of Washington

2 Hours per Week

- Met weekly with like-minded peers to discuss current legal topics, both global and domestic, as well as hear from guest speakers in the legal field.
- Helped plan and participated in social events and mixers.

HONORS & AWARDS

Dean's List (5 quarters); Awarded to University of Washington students who earn a quarter GPA of 3.5 or above.*Eagle Scout* (December 2018); Awarded to Boy Scouts of America scouts who complete all specified requirements and are approved by a board of review.*Vigil Honor* (June 2018); Awarded to Order of the Arrow members who have demonstrated exceptional service, personal effort, unselfish interest, and have made distinguished contributions beyond the immediate responsibilities of their position of office.*President's Award in Leadership* (October 2017); Awarded to Mount Baker Council BSA members by the Council President, who has demonstrated exemplary leadership.**AFFILIATIONS & ACTIVATES**

Amnesty International, July 2023 – Present.

Phi Alpha Delta & Society of Scholars, April 2020 – March 2023.

American Bar Association, April 2020 – Present.

Order of the Arrow, March 2014 – Present.

Boy Scouts of America, September 2007 – Present.